

COUNTY of KANE  
PURCHASING DEPARTMENT  
KANE COUNTY GOVERNMENT CENTER

Theresa Dobersztyn, C.P.M., CPPB  
Director of Purchasing

719 S. Batavia Ave., Bldg. A, 2<sup>nd</sup> Floor  
Geneva, Illinois 60134  
Telephone: (630)232-5929  
Fax: (630) 208-5107



January 15, 2019

**ADDENDUM 4**

**Request for Proposal: #07-019**

**Title: Printing, Preparation & Mailing Services for Delinquent Tax Notices**

The attention of all plan holders is called to the following question received before the deadline of January 16, 2019. Answer follows the questions below in **bold**:

1. May the electronic copy be provided on a USB drive rather than a CD? **Yes**
2. Is the certified mail currently printed and processed in-house or does the County currently outsource? **Outsource**
3. If outsourced, who is the current vendor? **LRD Systems & Forms**
4. Please provide current pricing or pricing that won the previous contract. **\$17,298**
5. How much did the County pay for postage in the previous mailing? How many certified pieces did that include? **\$24,245.20 for 6,185 pieces**
6. Is there a local vendor preference? **Kane County does not have any local preference requirements.**

Please acknowledge receipt of this addendum in the space provided on Page 19 of the Proposal document. Thank you for your interest in the Kane County procurement process.

Sincerely,

*Maria C. Calamia*

Maria C. Calamia, CPPB  
Assistant Director of Purchasing